

South Walsham Parish Council Meeting

Minutes of meeting on 11th May 2026

at South Walsham Village Hall

1. ATTENDANCE

Present: Peter Crook (PCr) chair, Malcolm Steward (MS) vice chair, Amanda Miller (AM), Clive Grant (CG) and Sue Grant (SG).

2. ELECTION OF CHAIR AND VICE CHAIR

Peter Crook was elected chair and Malcolm Steward vice chair.

3. DECLARATIONS OF INTEREST AND DISPENSATIONS

None.

4. MINUTES OF PREVIOUS MEETING

Minutes of meeting on 13th April agreed and signed as a true record.

5. PUBLIC FORUM

Jan Davis, the newly elected county councillor attended and outlined how he saw the role. He will meet Fran Whymark and pick up on outstanding matters and was able to suggest various ways for the parish council to better participate in getting its voice heard including participating in the Town and Parish Forum. The use of parish council clusters were outlined. He has a particular interest in improving highways.

No district councillors present.

A member of the public reported damage to a power cable pole at the Staithe car park. The council will report this to UKPN.

6. MATTERS ARISING FROM PREVIOUS MEETINGS

- a.** Repair of notice board on Village Green – Acle Men's Shed currently busy, but John Williams will try to fit the work in.
- b.** New village road sign on Acle Road - options were discussed including 'gate type' signs. A decision will be taken when a final response has been received on the state of the current broken sign.
- c.** King's Arms triangle – positioning of historic memorabilia remains suspended pending question over title to the land.
- d.** Defibrillators – in the light of a further issue, this time with a flat battery at The Ship and notice the unit will soon become obsolete, it was agreed to review the best way forward with all aspects of the village's three defibrillators. MS will conduct the revue.
- e.** Cemetery access – greater use to be made of access via the VH – particularly for funerals, in view of the acute safety issue at the Acle Road entrance.
- f.** Play area maintenance – agreed to go ahead with a replacement bearing for the roundabout at a gross cost of £3540. MS will discuss with the inspector before proceeding. Jan Davis drew attention to the inspection services of BDC.
- g.** Clerical support – interviews to take place in early June.

7. FINANCIAL AND ADMINISTRATIVE ISSUES

- a.** April accounts and May bills for payment approved. Agreed to issue accounts on a bimonthly basis from now on.
- b.** Audit of 2025/26 accounts complete pending two small queries.

8. ITEMS FOR MAY MEETING AGENDA

None. Next meeting: Monday 1st June 2026 at 7.30pm, South Walsham Village Hall

All Parish Council meeting dates, times and venues are displayed on village notice boards and website