

South Walsham Parish Council Meeting

Minutes of meeting on 13th April 2026

at South Walsham Village Hall

1. ATTENDANCE

Present: Peter Crook (PCr) chair, Amanda Miller (AM), Clive Grant (CG) and Sue Grant (SG). Apology: Malcolm Steward (MS),

2. CLERICAL AND FINANCIAL RESPONSIBILITIES

Pending recruitment of professional support, AM appointed volunteer clerk and a finance committee chaired by MS and including PC will take on financial responsibility. Draft advertisement for a clerk/RFO agreed for May's Mardler.

3. DECLARATIONS OF INTEREST AND DISPENSATIONS

None.

4. MINUTES OF PREVIOUS MEETING

Minutes of meeting on 2nd March agreed and signed as a true record.

5. PUBLIC FORUM

- a. No county or district counsellors present or reports received.
- b. Telecom mast – fence round new mast considered inadequate.
- c. Road conditions – more potholes reported.

6. MATTERS ARISING FROM PREVIOUS MEETINGS

- a. Notice board on Village Green – PCr has undertaken temporary maintenance. Chair to talk to Acle Men's Shed about support to refurbish.
- b. New village road sign on Acle Road – agreed to request a new sign in view of the continued absence of the original damaged iron road sign.
- c. King's Arms triangle – positioning of historic memorabilia suspended pending question over title to the land. PC checking with NCC highways.
- d. Burlingham Road Woods – grant funded pond dredging complete and dipping platform and lifebelt installed.
- e. Community development project – planning appeal not considered worthwhile without the support of district councillors. PCr to review options for safe cemetery access for discussion at future meeting.
- f. Village defibrillators at PG pond and Ship – maintenance contract expired. Supplier (Community Heartbeat Trust) not replying to requests for renewal.
- g. Telecom mast – Wayleave signed – further meeting with UKPN next week.

7. FINANCIAL AND ADMINISTRATIVE ISSUES

- a. March accounts and bills for payment approved.
- b. Draft 2025/26 annual accounts and supporting documentation approved.
- c. Agreed to appoint same auditor as last year to carry out internal audit.

8. CORRESPONDENCE

- a. Norfolk Ramblers request for footpath audit and condition updates to be published on website – agreed to advise NR that PC lacks capacity at present to undertake audit and publication.

- b.** Boat cluster/camp in Fleet Dyke – EA has removed dumped rubbish including washing machine. Encampment relocated nearer the village.
- c.** Broads Society – request for parish council membership. Agreed to join.
- d.** Closure of South Walsham Fen – no community feedback following coverage in Mardler.

9. ITEMS FOR MAY MEETING AGENDA

None. Next meeting: Annual parish meeting followed by May meeting Monday 11th May 2026 at 7.30pm, South Walsham Village Hall

All Parish Council meeting dates, times and venues are displayed on village notice boards and website